

No. HAJ-15/6/2024-HAJ-MoMA
Government of India
Ministry of Minority Affairs
(Haj Division)

6th Floor, MTNL Building, CGO Complex,
Lodhi Road, New Delhi-11000303

Date: 29.11.2024

NOTICE

Sub: Modification of HGO Policy for Haj 2025- reg.

This Ministry had circulated Policy for Haj Group Organisers (HGOs) for Haj 2025, vide this Ministry's Notice No.HAJ-15/5/2024-HAJ-MoMA dated 07.09.2024. Subsequent clarification on the HGO policy for Haj 2025 vide Notice dated 04.11.2024. Another clarification was issued vide notice dated 20.11.2024 regarding the nature of CHGO to be formed.

2. Based on the number of applications received and found eligible and to ensure equitable opportunities for all eligible HGOs, it has been decided to invite applications from the CHGO groups for catering to 2,000 pilgrims each only. This measure seeks to streamline the process and provide an organised mechanism for distributing the pilgrim quota equitably while at the same time seeking to ensure that maximum number of eligible HGOs are allocated quota reflecting the Government's commitment to transparency, inclusivity and fairness in the allocation of quota.

3. Subsequently, a Randomised Digital Selection (RDS or draw of lots) will be conducted to distribute the residual quota after the allocation of 2,000 pilgrimage slots to each CHGO group.

4. To ensure coverage of maximum number of eligible HGOs, 50 pilgrimage seats will be allocated to eligible HGO applicants who could not join any CHGO, irrespective of their category, through the Randomised Digital Selection (RDS or draw of lots) process. Further, such firms allocated a quota of 50 each would be required to join any of the CHGOs who have already been allocated a quota of 2000 each. The residual seats even after this RDS process will be allocated among the CHGOs already registered and allocated quota through another RDS process.

5. An undertaking will be submitted by all applicant CHGOs that they would not be prejudiced against the addition of more eligible HGO entities who have been granted a quota by the Ministry under RDS for residual seats (As per revised MoU (enclosed as Appendix-1) of HGO policy for Haj 2025).

6. CHGOs are required to provide their preference of zones at Mina in order of priority while submitting their combined application (Ref: Para-18 of Annexure-I of HGO Policy for Haj-2025 issued on 07.09.2024). The Saudi authorities have clearly stated that each CHGO will be allowed one zone only. However, the Saudi authorities have agreed for multiple *Mashaer* packages to each CHGO within the same zone.

7. In accordance with the above, and based on the number of applications received and found eligible, the following clauses of the HGO policy for Haj- 2025 issued vide Ministry's Notice dated 07.09.2024 are hereby modified as under:

....cont.p-2/

i. Clause 3.5 a. (III) of HGO policy of Haj-2025 on page no. 6, *“The CHGO must be constituted in such a way that a minimum quota of 2000 and maximum of 2600 pilgrims is applied for,”* is to be read as,
“The CHGO must be constituted in such a way that a quota of 2000 pilgrims is applied for.”

ii. Clause 3.5 b. (II) of HGO policy for Haj-2025 on page no. 7, *“During the evaluation process, the complete group (CHGO) application will not be considered in case, CHGO application is filed in a way that overall quota applied for is less than 2000 or more than 2600,”* is to be read as,

“CHGO applications filed in a way that overall quota applied for is not equal to 2000 will not be considered”

iii. Clause 4.1 of HGO policy for Haj-2025 on page no. 7, *“Eligible CHGOs will be allocated 2000 to 2600 seats as per their application on a ‘first come first serve’ basis as described in the succeeding paras,”* is to be read as,

“Eligible CHGOs will be allocated a quota of 2000 each as per their application on a ‘first come first serve’ basis as described in the succeeding paras.”

iv. Clause 4.2. of HGO Policy on page no. 7 is deleted.

v. Clause 4.3 of HGO policy **page no. 7,** *“The remaining quota from the common pool will be distributed equally among all the finalised CHGOs in equal proportion. In case of a scenario where equal distribution is not possible, such remaining quota will be distributed through draw of lots,”* is to be read as,

“If an eligible HGO, irrespective of category, is not able to join any CHGO, it will be considered for Randomised Digital Selection (RDS or draw of lots) for the residual quota wherein only 50 seats may be allocated to such firms, irrespective of their eligible category. The residual seats even after this RDS process will be allocated among the CHGOs already registered and allocated quota through another RDS process.”

vi. Clause 5.2-bullet point 4 of HGO policy for Haj-2025 page no. 8, *“After the Stage-1 result being announced, the CHGO applicants can submit their group applications including MoU on HGO portal and submit printed copy of acknowledgment along with physical copy of MoU signed by all constituent members within 14 days from the date of Stage-1 result being announced,”* is to be read as,

“After the Stage-1 results being announced, the CHGO applicants can submit their group applications including MoU on HGO portal and submit printed copy of acknowledgement, MoU, other mandatory documents and security deposit of all member constituents of its CHGO within 21 days from the date of commencement of Stage-2 registration on HGO portal.”

vii. Clause 5.2-bullet point number 11 of HGO policy for Haj-2025 page no. 9, *“The selected CHGO entities who have received the quota will be able to add individual HGOs as described in the preceding sub-para in their group. In these cases, a CHGO of more than 2600 may also be allowed, as a special case, subject to any specific guidelines being issued by KSA.”* is to be read as

“The selected CHGO entities who have received the quota will submit an undertaking (As per revised MoU (Appendix-1) of HGO policy for Haj 2025) to not be prejudiced against adding more eligible individual HGOs as described in the preceding sub-para, in their group.”

8. This issues with the approval of the Competent Authority.



(Anup Barman)

Under Secretary to the Government of India

Email: ushaj-mma@nic.in

Copy to:

1. NIC, Ministry of Minority Affairs- with a request to upload the notice on the website of the Ministry and HGO Portal

2. Haj Committee of India, Mumbai – with a request to upload the notice on the website of HCoI.

(as mentioned in para 5.2 of the HGO Policy for Haj 2025)

(This is in supersession to this Ministry’s Notice No.HAJ-15/6/2024-HAJ-MoMA dated 21.11.2024)

DRAFT MEMORANDUM OF UNDERSTANDING EXECUTED BY MEMBERS OF THE CHGO and Lead HGO

[On Non-judicial stamp paper of INR 100 duly attested by notary public]

This Memorandum of Understanding (MoU) entered into this day of[Date][Month] 2024 at[Place] among (hereinafter referred to as "Lead HGO applicant") and having office at[Registered office Address of Lead HGO applicant], India, as Party of the First Part and

Following are member constituents as party of the second part and these parties are individually referred to as HGO and collectively as CHGO along with “Lead HGO applicant”:

S.No	HGO Id	Name	Category as per eligibility list	Registered Address

WHEREAS the Ministry of Minority Affairs, has issued a notice dated _____ mentioning list of eligible HGO applicant with respective category for registration and allocation of quota to CHGO for Haj 2025 from the eligible Applicants interested.

AND WHEREAS

the Parties have had discussions for formation of a CHGO for jointly acting as HGOs for Haj 2025 and have reached an understanding on the following points with respect to the Parties' rights and obligations towards each other and their working relationship. AS MUTUAL UNDERSTANDING OF THE PARTIES, IT IS HEREBY AGREED AND DECLARED AS FOLLOWS:

- i. The purpose of this MoU is to define the principles of collaboration among HGOs
 - Submit a response jointly through Lead HGO applicant to apply for the registration for Haj 2025 on the HGO portal as a CHGO applicant.
 - Agree to submit all the responses jointly through Lead HGO.
 - Agree to form a legal entity registered with the Ministry of Corporate Affairs/ Indian Partnership Act/ Societies Registration Act among members of CHGO within 21 days of issuance of quota.
 - Provide and perform the HGO services as per HGO Policy for Haj 2025 should quota be allotted to the CHGO.
- ii. The Parties of CHGO shall be jointly and severally responsible and bound towards the Ministry of Minority Affairs for the performance of the works in accordance with the terms and conditions of the HGO Policy for Haj 2025. In case of any quota not being used by any of the member for any reason, the quota of that member constituent shall be transferred to the Lead

HGO. In that case, the requisite Security Deposits of such member constituents shall be kept on hold and may be forfeited, if deemed appropriate by the Ministry after issuing Show Cause Notice and providing reasonable opportunity of being heard.

iii. ----- (Name of Party) shall act as Lead HGO applicant of the CHGO applicant. As such, it shall act as the coordinator of the Party's combined activities w.r.t. application as CHGO and shall be responsible for submitting the combined application of the CHGO.

iv. The quota distribution as per the HGO policy is given below:

S.No	Name of the HGO applicant	Address	Category	Signature of Key person of Entity	Registration number	Quota allocated
			Category – 1* (Lead HGO)			250
			Category – 1* (Non-Lead)			200
			Category – 1* (Non-Lead) ...n			200
			Category – 1			100
			Category – 1			100
			Category – 1...n			100
			Category – 2 (Experienced)			50
			Category – 2 (Experienced)			50
			Category – 2 (Experienced)...n			50
			Category – 2 (New)			50
			Category – 2 (New)			50
			Category – 2 (New)...n			50
			TOTAL Quota			

*the applicant may alter above table as per the composition of their HGO applicant member constituents.

v. That the parties affirm that they shall implement the Haj 2025 related activities in good faith and shall take all necessary steps expeditiously and fully support the Lead HGO in the CHGO application process.

vi That the parties undertake that they shall have no objection/reservation against including more eligible HGO members who have been granted a pilgrimage quota by the Ministry under the Randomised Digital Selection (RDS or draw of lots) process for residual quota into their CHGO.

vii. That in line with the Ministry's guidelines, the parties voluntarily agree to facilitate the integration of such members into their CGHO. This inclusion will be done in compliance with the rules and regulations set forth by the Ministry.

viii. That the parties committed to working in a collaborative and transparent manner, in the interest of all their member HGOs and pilgrims, thereby ensuring facilitation and a seamless process for all their member HGOs.

ix. In witness whereof the parties affirm that the information provided is accurate and true and have caused this MoU duly executed by the key person / authorised signatory of the HGO on the date and year above mentioned.

Signed by all the parties on ... date of(month and year)

Signature:	Signature:	Signature:
Name:	Name:	Name:
Place:	Place:	Place:
Representative of:	Representative of:	Representative of:
Stamp:	Stamp:	Stamp:

Signature:	Signature:	Signature:
Name:	Name:	Name:
Place:	Place:	Place:
Representative of:	Representative of:	Representative of:
Stamp:	Stamp:	Stamp:

Signature:	Signature:	Signature:
Name:	Name:	Name:
Place:	Place:	Place:
Representative of:	Representative of:	Representative of:
Stamp:	Stamp:	Stamp:

Name, Place and Signature of at-least 2 witnesses:

Signature:	Signature:
Name:	Name:
Place:	Place: