

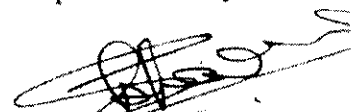
No. 3/49/2013-PP
Government of India
Ministry of Minority Affairs

11th Floor, Paryavaran Bhavan,
C.G.O. Complex, Lodhi Road,
New Delhi – 110003
Dated: 13/09/2013

OFFICE MEMORANDUM

Subject: Minutes of 71st Empowered Committee held on 03.09.2013 under the Chairmanship of Secretary, Ministry of Minority Affairs to consider and approve the Multi-sectoral Development Programme plans of Kerala (revised proposals).

The undersigned is directed to forward herewith minutes of the above mentioned Empowered Committee meeting held on 03.09.2013 under the Chairmanship of Secretary (Minority Affairs) for information.



(S.K. Sharma)

Under Secretary to the Government of India
Ph: 011-24364662

To:

1. Ministry of Finance, (Secretary, Department of Expenditure), North Block, New Delhi.
2. Advisor (Social Sector), Planning Commission, Yojana Bhawan, New Delhi
3. Secretary, Department of School Education & Literacy, Ministry of HRD, Shastri Bhawan, New Delhi.
4. Secretary, Ministry of Women and Child Development, Room No. 602, Shastri Bhawan, New Delhi.
5. Secretary, Department of Drinking Water and Supply, Paryavaran Bhawan, CGO Complex
6. Secretary, Ministry of Rural Development, Krishi Bhawan, New Delhi.
7. Secretary, Ministry of Labour & Employment, Shram Shakti Bhawan, New Delhi
8. Secretary, Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi

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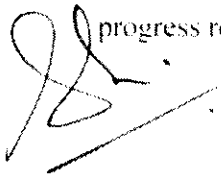
1. Secretary, General Administration (Minority Welfare) Department, Govt. of Kerala, Room No. 394, 1st Floor, Secretariat, Main Block, Thirvanathapuram-695001

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MINUTES OF THE 71ST MEETING OF EMPOWERED COMMITTEE UNDER MULTI-SECTORAL DEVELOPMENT PROGRAMME HELD ON 3RD SEPTEMBER, 2013 UNDER THE CHAIRPERSONSHIP OF SECRETARY, MINISTRY OF MINORITY AFFAIRS.

The 71st Meeting of the Empowered Committee for Multi-sectoral Development Programme (MsDP) was held on 3rd September, 2013, under the Chairmanship of the Secretary, Ministry of Minority Affairs, to consider and approve the project proposals with regard to the Minority Concentration Blocks (MCBs)/Minority Concentration Towns (MCTs) received from State Governments of Kerala, Sikkim and Tripura. The representatives of the Ministry of Drinking Water and Sanitation, Ministry of Health and Family Welfare, Ministry of Labour & Employment and Department of School Education & Literacy MHRD attended the meeting. The officials from State Government of Kerala attended the meeting through video conferencing. However, officials from State Governments of Sikkim and Tripura could not join the meeting. A list of officials present in the meeting is annexed as Annexure-I.

2. **Progress on website:** The progress of implementation of MsDP is reported on quarterly basis to the Delivery Monitoring Unit (DMU) in PMO (Prime Minister's Office) and the status of implementation of various projects in terms of funds released by the Ministry of Minority Affairs and utilized by the State/UT; number of works sanctioned, completed and works in progress is regularly monitored. These details and photographs of works are placed in the Ministry's website for transparency. State Governments/UT Administrations are required to review the implementation on quarterly basis; ensure that Central funds are released to the districts within one month of sanction; State share-(wherever applicable) released along with the Central funds; ensure that the executing agencies start the construction works at the earliest, and complete the construction works within the scheduled period. A computer software application called MIS-MsDP has been made operational in July, 2011 and the States/UT have been advised to ensure that data is entered by all concerned so that Quarterly Progress Report (QPR), utilization certificate and various progress reports is generated through the software.



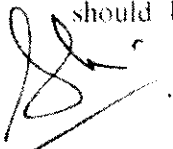
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3. **Adhering to guidelines and eliminating duplication:** States/UTs should ensure that the proposals sent have the approval of the State Level Committee of MsDP / mission director of CSS concerned in order to ensure that the proposal, in terms of specification, norms, standards etc., is in accordance with the guidelines of the scheme concerned and that duplication has been ruled out. The responsibility for eliminating duplication of work and avoiding double counting of a scheme under two funding sources vested with both the district authority and the State Government. Accounts under MsDP should be maintained separately and Central Ministry concerned informed of assets created in respect of CSS topped up under MsDP.

4. **Centrally Sponsored Scheme (CSS) guidelines:** MsDP provides that there would be no change in guidelines of any existing Centrally Sponsored Scheme (CSS) under implementation in such districts for which this programme would provide additional funds. In case schemes for individual benefits are taken up under the programme, there shall be no divergence from existing norms for selection of beneficiaries from the list of BPL families in the district, so that benefits from the additional funds flow to all BPL families and not selectively. However, the provision under Indira Awas Yojana (IAY) guidelines for making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST) will not be followed under MsDP. The entire number of units sanctioned under MsDP would be given to BPL households, from minority communities as well as other communities, in order of the serial number in the approved wait list without making separate allocation for Scheduled Castes (SC) or Scheduled Tribes (ST).

4.1. **Aganwadi Centre:** Where ever Aganwadi Centre has been approved, it should be ensured to follow the norms of Ministry of Women and Child Development that the minimum area of AWC would be 600 sq. feet with a sitting room for children/women, separate kitchen, store for storing food items, child friendly toilets and space for children to play, with drinking water facility.

5. **Timely release of funds:** The sanction letters of the Ministry stipulate that funds should be released to the district/implementing agency within a month's time, but the



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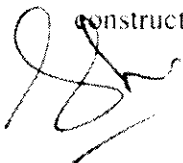
States/UT have been generally taking much time in releasing funds to the district/implementing agency. State shares, wherever applicable, are not released along with the Central funds by some States. Prompt release of funds was advised to ensure that works are started at the earliest.

6. **Utilisation Certificate:** For release of second installment, utilization certificate (UC) is required. If the UC is furnished within a period of one year after release by the Ministry, 60% UC would be required for releasing the next installment. However, if utilization is made beyond the period of a year, 100% utilization would be necessary. The UCs would need to be accompanied by QPR showing physical progress, photographs as proof of the work in progress and the phasing of funds for the release sought. The Utilization Certificates of the 2nd installment should also be submitted by the States/UTs to the Ministry.

7. **Sample testing and quality control:** Quality control was to be ensured through regular and frequent field visits and by testing samples of the construction work for which funds would be sanctioned by the Ministry on receipt of request from the State concerned. All the States/UTs were advised to carry out field visits, quality control tests and review all works under MsDP to ensure that the shortcomings do not take place in their State/UT.

8. **Inclusion of Members of Parliament in State and district level committees:** Members of Parliament (MP) and Member of Legislative Assembly (MLAs) have been included in the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the committee for MsDP. MLAs are also to be nominated on the Committees by the State Government. It should be ensured that they are invited to attend the meetings of the district and State level committees.

9. **Display boards:** Para 19 of the scheme of MsDP provides for a 'display board' which should have- Name of the project/scheme printed followed by "Multi-sectoral Development Programme (MsDP), Ministry of Minority Affairs, Govt. of India." For projects with longer construction period, in addition to above, the name of implementing agency, date of sanction



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of the project, likely date of completion and estimated cost of the project should be printed on the display boards. States/UT should ensure this and put up a permanent display on completion of each project.

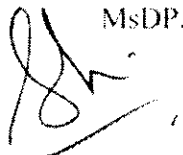
10. **General conditions applicable to projects approved by the Empowered Committee**

For approvals given by the Empowered Committee, including in-principle approvals, the Principal Secretary/Secretary of State's/UTs and the District Collectors/representatives were advised to note that the following conditions would apply to all projects under MsDP. State Government/UT administration concerned should ensure that the following have been complied with:-

Approval of the State department concerned/Mission Director for Centrally Sponsored Scheme (CSS) concerned have covered the following –

- (a) **Need** for having the proposal sanctioned under MsDP.
- (b) **Duplication has been eliminated**.
- (c) Proposal is as **per norms, specifications, layout design, funding norms and cost norms of the CSS guidelines** concerned.
- (d) **Separate accounts for schemes under MsDP will be maintained** and details sent to the Central Ministry concerned for maintaining proper record of assets and avoiding double counting and duplication.
- (e) **Estimates have been prepared as per Schedule of Rates (SOR)** of the State Government and have been **approved by a competent engineering department** of the State Govt.
- (f) **Staff is available** for functioning unit or will be provided for new unit.
- (g) **Recurring expenditure** would be provided by the State Government.
- (h) **Land is available and/or will be made available by the State Government in villages/locations having the highest proportion (percentage) of minority population.**

11. **Review meetings of Oversight committee in State, and State and district level committees:** The scheme of MsDP envisages quarterly review meetings by the State and district level committees for implementation of the Prime Minister's New 15 Point Programme for the Welfare of Minorities which also serves as the review committees for MsDP. The State level committee also acts as the Oversight Committee for MsDP. Quarterly



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review meetings for State level committee/State Oversight Committee and district level Committee should be held and copy of the meeting notice should be sent to the Ministry to enable a representative to attend State Level meetings as envisaged under MsDP. It should be ensured that Members of Parliament nominated in such Committees are invited to attend the meetings.

12. **Photographs:** Photographs of completed works and works in progress indicating type of asset, name of location/village and date should be placed in the MIS-MsDP web page and officials from the State and districts were impressed upon the need to have photographs, in digital format sent by email to **Shri U.K. Sinha, Under Secretary in the Ministry- ujjwal.sinha@nic.in**. The photographs are required for release of second installment.

13. The Chairman (EC) emphasized that the benefits accrued by the implementation of MsDP should go to the Minority Communities properly. Therefore, not only location of the assets in the areas having substantial minority population is important, but it is also equally important to see that the assets created are actually imparting benefits to the minorities. The State Government was impressed upon to propose the locations of projects under MsDP accordingly.

Item No. (A) Kerala

14. The EC took note of the following information furnished by the State Government with the proposal:-

- (i) The Plan proposal has been recommended by the State Level Committee for PM's New 15 Point Programme.
- (ii) The cost estimates proposed for the different works/projects are as per the standardized cost derived on the basis of norms/design prescribed by the concerned Ministry for that particular work.
- (iii) It has been ensured that there is no duplication of the work with any scheme of the Central Government or a State Government and the concerned Director/Mission Director has been consulted in this regard.
- (iv) The land for all the construction activities is available.
- (v) The maintenance and the recurring cost related to the assets proposed in his plan will be borne by the State Government.



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15. Subsequently, the State Govt. also submitted following clarifications regarding proposal:-

- (i) All the projects are proposed in areas with substantial minority population.
- (ii) **Variation in cost**, in respect of projects within the same block is caused by structural/construction specification of each building. For example an ACR measuring 6mx6m in size will cost Rs. 10 lakhs if constructed as a single storied building. On the other hand it will cost Rs. 7.5 lakh only if constructed as part of double storied building. This variation is caused by the reduced per-unit cost for providing basement/foundation as also the effect of reduced per unit cost for providing partition walls, plumbing, electrification etc. Area of buildings is fixed after taking into account the availability of land. This is the reason for area of projects is not uniform. **Estimates of construction** are arrived at using the Kerala PWD Schedule of Rates 2012 and hence the variation in cost occurs due to change in quantity/item of materials used for construction.
- (iii) The ACRs/buildings proposed to be constructed in schools are necessary in these schools. These schools are located at areas wherein there is substantial population of minorities. Construction of ACRs in these schools will result in improved infrastructure availability in these schools. When the infrastructure is improved through construction of ACRs more students from minority communities will get enrolled. Moreover, as all these schools are Govt. schools, students from minority communities can avail free education from these schools. Minorities in this district are well aware of the need for education. The only obstacle is inadequate availability of infrastructure in Govt. schools. This obstacle can be overcome with construction of ACRs. It will result in imparting quality education and betterment of lives of citizens belonging to minority communities.
- (iv) State Govt. confirmed that Health centres are running at rented building and there is a need of construction of new building for health centres.

16. During the meeting, the State Government informed that the executing agencies for the projects proposed under MsDP are: (i) **Drinking Water**: Kerala Water Authority, (ii)**Health**- (a) Construction- Mirmithi Kendra (b) Special Health Project -NRHM, (iii)**Education** - Nirmathi Kendra

17. The EC laid down the following specific conditions in respect of the approvals being accorded by EC under MsDP in its instant meeting:-



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- (a) **The Additional Classrooms (ACRs) and School projects** will be constructed as per SSA norms.
- (b) **The project related to health** would be constructed as per NRHM norms.
- (c) **As per NRHM norms**, the expenditure pattern between Centre and States in respect of health projects has, inter alia, been revised in the ratio of 75:25 during 12th Plan from 85:15 in the 11th Plan.
- (d) **The drinking water & sanitation projects** would be undertaken only after the approval of State Level Scheme Sanctioning Committee (SLSSC). The State Govt. will convey the approval of SLSSC for such projects to the Ministry of Minority Affairs (MoMA) at the earliest.
- (e) **Water Supply Schemes**: The funds approved for projects under Water Supply Schemes must be utilized for execution of such projects only excluding centage charges, maintenance charges and staff quarters.

18. The EC considered the project proposals submitted by the State Government of Kerala in respect of 04 Minority Concentration Blocks (MCBs) of Wayanad District of Kerala identified for implementation of MsDP during 12th Five Year Plan under restructured MsDP. It was noted that the cost per sq. ft. of construction is in the range of Rs.1700-2000. The Secretary, Kerala assured that these costs are reasonable as per local SOR and there is no centage charge built in this. EC decided to approve the following projects, subject to the terms and conditions mentioned hereinabove, and also decided to release the 1st installment of 50% of the Central share for implementation of the projects so approved:-

(i) **Kalpetta Block:** (Rs. in Lakh)

S. No.	Name of Scheme	Units	Sharing Ratio	Unit Cost	Central Share	State Share	Total Cost	1 st Installment
EDUCATION SECTOR								
1	Construction of 18 large size (9mx6m) ACRs in 02 Govt. schools (09 each) at Govt. High school Pariyaram (40% m.p.) and Govt. Higher Secondary school Achoor (50% m.p.) in the form of three storied building	18	75:25	11.11111	150	50.00	200	75.00

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2	Construction of 3 large size (9mx6m) ACRs and 09 ACRs (6mx6m) at Government Upper Primary School, Rippon in the form of three storied building	3	75:25	11.11111	25.00	8.33	33.33	12.50
		9	75:25	7.0741	50.00	16.66	66.66	25.00
3	Construction of 8 ACRs 6mx6m at Govt. High School, Vythiri in the form of two storied building	8	75:25	7.50	45.00	15.00	60	22.50
4	Construction of 2 ACRs 6mx6m at Govt. Lower Primary School, Mundakkai in the form of single storied building	2	75:25	10.00	15.00	5.00	20	7.50
5	Construction of 3 ACRs 6mx6m at Govt. Lower Primary School Valiyapara in the form of single storied building	3	75:25	10.00	22.50	7.50	30	11.25
6	Construction of 2 ACRs 6mx6m at Government Upper Primary School Kurumbala in the form of single storied building	2	75:25	10.00	15.00	5.00	20	7.50
HEALTH SECTOR								
7	Construction of Ayurvedic Hospital Building at Vaduvanchal-	1	75:25	30	22.50	7.50	30	11.25
8	Construction of Addl. Building for Primary Health Centre, Padinjathara	1	75:25	30	22.50	7.50	30	11.25
9	Construction of additional Building (129 bedded) at Taluk Hospital, Vythiri	1	75:25	100	75.00	25.00	100	37.50
10	Construction of Water Tank at Taluk Hospital, Vythiri	1	50:50	30	15.00	15.00	30	7.50
11	Construction of additional building of Primary Health Centre at Pozhuthana	1	75:25	50	37.50	12.50	50	18.75
Sub-Total					495.00	174.99	669.99	247.50

(Rs. in Lakh)

(ii) Panamaram Block:

S. No.	Name of Scheme	Units	Sharing Ratio	Unit Cost	Central Share	State Share	Total Cost	1 st Installment
EDUCATION SECTOR								
1	Construction of 9 ACRs (9mx6m) at Govt. High School, Kaniyambeta Building in the form of three	9	75:25	11.11111	75.00	25.00	100	37.5

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	storied building							
2	Construction of 12 ACRs (9 of size 6mx6m & 3 of size 9mx6m) at Govt High School, Kappiset	9	75:25	7.41	50.02	16.67	66.69	25.01
		3	75:25	11.11111	25.00	8.33	33.33	12.50
3	Construction of 4 ACRs (6mx6m) at Govt Upper Primary School Kambalakkad- Building	4	75:25	10.00	30.00	10.00	40.00	15.00
HEALTH SECTOR								
8	Construction of Additional Building measuring 576.84 Sq. Mtr. at Community Health Centre, Panamaram	1	75:25	100	75.00	25.00	100	37.50
9	Construction of Additional Hospital Building measuring 220.42 SQ M at Homoeo Hospital, Anchukunnu	1	75:25	50	37.50	12.50	50	18.75
Sub-Total					292.52	97.5	390.02	146.26

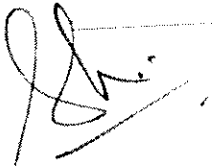
(iii) SulthanBathery Block:

(Rs. in Lakh)

S. No.	Name of Scheme	Units	Sharing Ratio	Unit Cost	Central Share	State Share	Total Cost	1 st Installment
EDUCATION SECTOR								
1	Construction of 4 ACRs (6mx6m) at Govt. High School, Aanappara	4	75:25	10.00	30.00	10.00	40.00	15.00
2	Construction of 4 ACRs (6mx6m) at Govt High School, Kalloor	4	75:25	10.00	30.00	10.00	40.00	15.00
3	Construction of 4 ACRs (6mx6m) at Govt High School, Meenangadi	4	75:25	10.00	30.00	10.00	40.00	15.00
4	Construction of 4 ACRs (6mx6m) at Govt High School, Moolankave	4	75:25	10.00	30.00	10.00	40.00	15.00
5	Construction of 1 ACR (6mx6m) at Govt. Lower Primary School, Ambukuthi	1	75:25	10.00	7.50	2.50	10.00	3.75
6	Construction of 2 ACRs (6mx6m) at Govt. Lower Primary School, Meenangadi	2	75:25	10.00	15.00	5.00	20.00	7.50
7	Construction of 1 ACR (6mx6m) at Govt. Lower Primary School, Vadakkanad	1	75:25	10.00	7.50	2.50	10.00	3.75
8	Construction of 1 ACR (6mx6m) at Govt. Upper	1	75:25	10.00	7.50	2.50	10.00	3.75

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9	Primary School, Beenachi Construction of 2 ACRs (6mx6m) at Govt. Upper Primary School, Karachal	2	75:25	10.00	15.00	5.00	20.00	7.50	
10	Construction of 4 ACRs (6mx6m) at SarvajanaGovt High School, S.Bathery	4	75:25	10.00	30.00	10.00	40.00	15.00	
HEALTH SECTOR									
11	Construction of 1 additional building measuring 636.24 Sq M at Community Health Centre, Ambalavayal	1	75:25	150.00	112.50	37.50	150.00	56.25	
12	Construction of Hospital building consisting of pharmacy, Consulting Room, Store & toilet at Ayurvedic Hospital, Kalloor measuring 50.41 Sq M	1	75:25	10.00	7.50	2.50	10.00	3.75	
13	Construction of additional Hospital building measuring 380.9 Sq M to house 5 Dialysis units at Taluk Hospital, SulthanBathery	1	75:25	100.00	75.00	25.00	100.00	37.50	
14	Construction of Hospital building measuring 135.32 Sq M at Homeo Hospital, Chethalayam	1	75:25	25.00	18.75	6.25	25.00	9.38	
15	Construction of Hospital building measuring 50.41 Sq M at Homeo Hospital, Odappallam	1	75:25	10.00	7.50	2.50	10.00	3.75	
16	Construction of Hospital building measuring 135.32 Sq M at Homeo Hospital, Thomattuchal	1	75:25	25.00	18.75	6.25	25.00	9.38	
17	Construction of PHC building measuring 76.46 Sq M at Primary Health Centre, Chulliyode	1	75:25	20.00	15.00	5.00	20.00	7.50	
18	Construction of Hospital building measuring 220.42 Sq M Primary Health Centre, Naykatti	1	75:25	50.00	37.50	12.50	50.00	18.75	
19	Construction of Hospital building at TalukAyurvedic Hospital, SulthanBathery	1	75:25	20.00	15.00	5.00	20.00	7.50	
						510.00	170.00	680.00	255.01



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(Rs. in Lakh)

(iv) **Manantahavdi Block:**

S. No.	Name of Scheme	Units	Sharing Ratio	Unit Cost	Central Share	State Share	Total Cost	1 st Installment
EDUCATION SECTOR								
1	Construction of 42 ACRs (6mx6m) in 06 Govt. Schools in the form of Multi storied Buildings	42	75:25	8.33333	262.50	87.50	350.00	131.25
2	Construction of 2 ACRs (6mx6m) at Govt Primary school, Thettamala in the form of a single storied building	2	75:25	12.50	18.75	6.25	25.00	9.375
3	Construction of 4 ACRs (6mx6m) at Govt Lower Primary Schools, Kunhome	4	75:25	10.00	30.00	10.00	40.00	15.00
4	Construction of 3 large size (9mx6m) ACRs and 9 ACRs at Govt. High School, Tharuvana in the form of three storied buildings	3	75:25	11.11111	25.00	8.33333	33.33333	12.50
		9	75:25	7.40741	50.00	16.66667	66.66667	25.00
HEALTH SECTOR								
5	Construction of an additional building measuring 135.32 sqm for Public Health Centre, Thondernadu	1	75:25	25.00	18.75	6.25	25.00	9.375
6	Construction of Dialysis unit building measuring 380.9 sqm at District Hospital, Mananthavadi	1	75:25	100.00	75.00	25.00	100.00	37.50
7	Construction of an additional building measuring 270.64 Sq M for Community Health Centre, Porunnanoor	1	75:25	50.00	37.50	12.50	50.00	18.75
Total					517.5	172.5	690	258.75

19. The proposals relating to Sikkim and Tripura could not be considered by FC as no representative from these States could join the meeting through Video Conference.

20. The meeting ended with a vote of thanks to the Chair.

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Attendance Sheet for the 71th Empowered Committee Held on 3rd September, 2013.

Sl. No.	Name & designation	Department/Ministry	Contact no.	email	Signature
1	V. K. Bathla Assistant Advisor	Ministry of Drinking Water & Sanitation	9810067344	bathla-vk@xchoco .co.in	<i>[Signature]</i>
2	M. Sudhadeni Deputy Secretary	D&ET	9711159755	msudhadeni@nic.in	<i>[Signature]</i>
3	K. M. M. ALIMALMIGOTHI	Adtl. Eco. Adv H&FW	9711167378	manikfan@nic.in	<i>[Signature]</i> 03/9/13
4	S. K. Mohanraj D.S.	m/o. HRD	9873203428	skm.doe@gmail.co	<i>[Signature]</i> 3/9
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