

S. No.	Name of the Officer	Allocation of Work
1.	Shri S.K. Dev Verman, Joint Secretary (Admin. & Economic Empowerment)	<ul style="list-style-type: none"> ● General Administration & Establishment ● Skills (Seekho aur Kamao, USTTAD, Nai Manzil) ● Media and Research ● MAEF (including reconstruction of heritage building of MAEF at Delhi by NBCC) ● Coordination & Parliament ● DBT ● Website ● e-Office
2.	Ms. Niva Singh, Joint Secretary (Education)	<ul style="list-style-type: none"> ● Scholarship Schemes ● Free Coaching ● Nai Udaan ● Naya Savera ● Padho Pardesh ● MANF ● Hamari Dharohar ● Jiyo Parsi ● Nai Roshni ● Gender Cell ● NMDFC ● Anglo Indian Matters
3.	Shri Jan-e-Alam, Joint Secretary	<ul style="list-style-type: none"> ● Haj ● Waqf matters ● NAWADCO ● Dargah Committee ● Central Waqf Council ● Vigilance ● CVO ● Coordination of Court Cases ● Islamic Banking related matters ● Reservation matters
4.	Shri K.C. Samaria, Joint Secretary	<ul style="list-style-type: none"> ● MsDP ● 15PP ● Sachar ● Budget and related matters ● Plan including Annual Plans ● Annual Reports ● NCLM ● NCM (including Notification of Minorities) ● Equal Opportunity Commission ● Official Language (OL)